

Information on registration

1 How and where to register

You are required to notify the Residents' Register Office of your move to our municipality/city within 14 days. The best way to do this is to present yourself in person at our counter (Obergrundstrasse 1, 6003 Lucerne), bringing the documents indicated below with you.

Swiss nationals can also register provisionally online, in which case the required documents must be forwarded to us by post. Once we have sight of all those documents, we will send you an acknowledgement of their receipt and proceed with the definitive registration.

Foreign nationals are required to present themselves in person at our counter to register.

2 Required documents

The following documents are required for a definitive registration.

Swiss nationals moving to Lucerne permanently:

- Certificate(s) of origin (original)
- Official identification (passport/ID card or driving licence)*
- Family record book / family certificate and/or birth certificates of any children*
- Health insurance membership card or policy*
- Tenancy agreement/residence certificate or confirmation of place of residence in the case of a sub-tenancy*
- Registration fee CHF 35.00

Swiss nationals moving to Lucerne temporarily (studies, etc.):

- Interim/definitive certificate of residence from the municipality of residence (original)
- Official identification (passport/ID card or driving licence)*
- Student ID or training contract*
- Tenancy agreement/residence certificate or confirmation of place of residence in the case of a sub-tenancy*
- Registration fee CHF 35.00

Foreign nationals seeking registration are required to present themselves in person at the Register Office counter together with all family members.

Foreign nationals:

- Passport or personal ID card
- 1 passport photograph
- Foreign national identity card (if moving to Lucerne from within Switzerland)
- Employment contract / confirmation of employment (for EU/EFTA citizens) or
- Assurance of entitlement to residence permit (if arriving directly from abroad)
- Tenancy agreement/residence certificate or confirmation of place of residence in the case of a sub-tenancy
- Health insurance membership card or policy (if already obtained)
- Registration fee CHF 35.00

Please contact the following for details of the foreign national identity card:

Office for Migration, Fruttstrasse 15, 6002 Lucerne, telephone 041 228 77 80,
www.migration.lu.ch